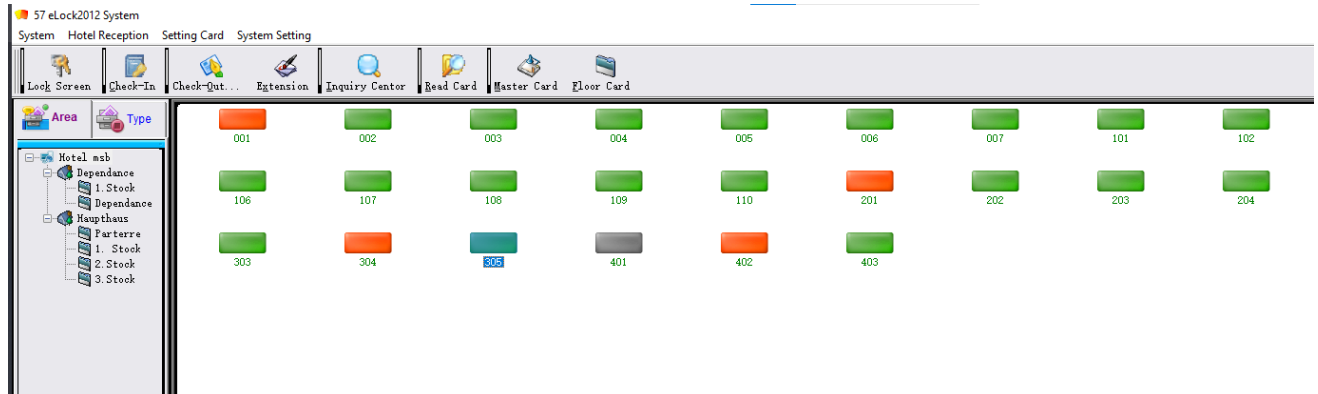
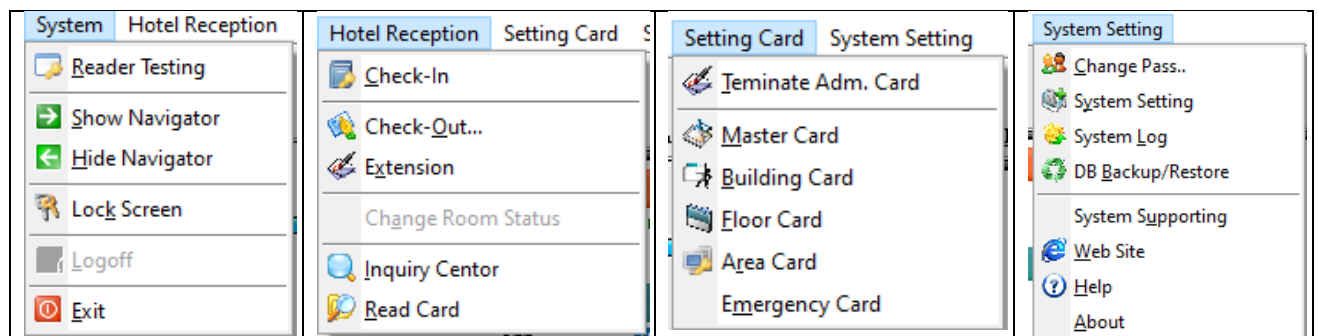


Kurzanleitung msb System Hotel24

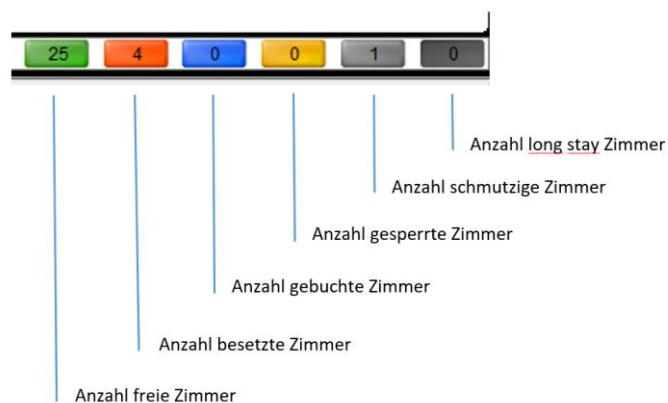
1. Startbildschirm



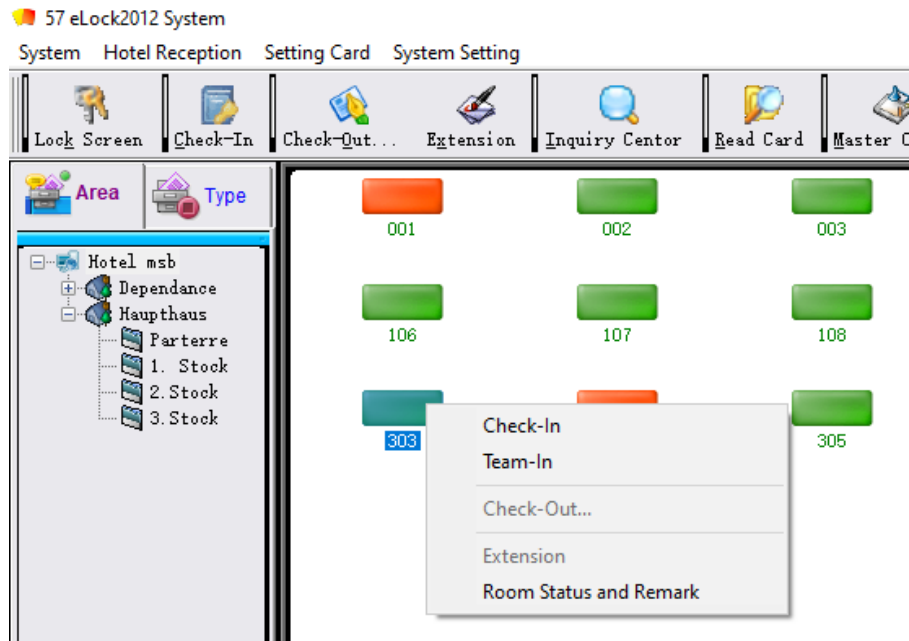
2. Top Menu



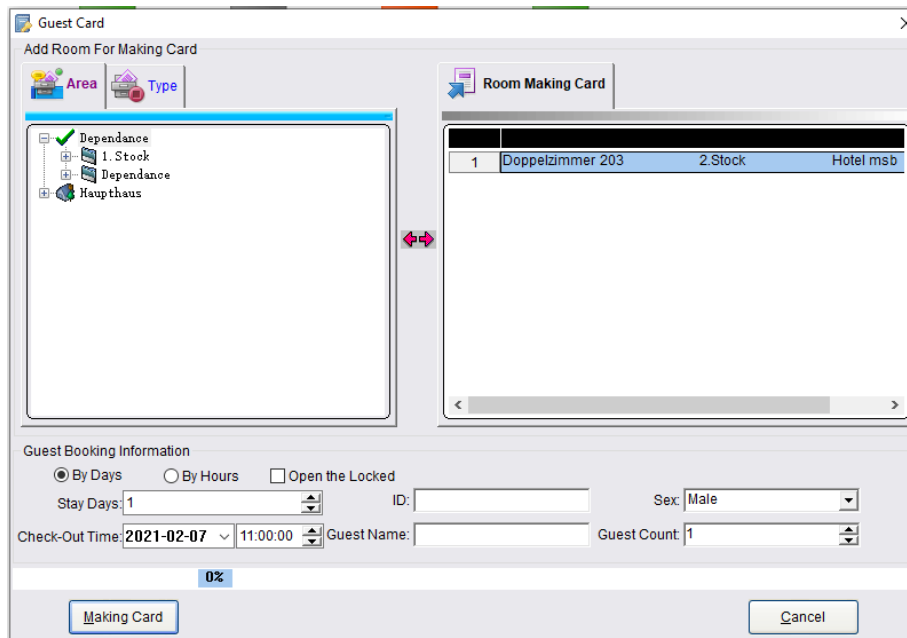
3. Statuszeile Zimmer



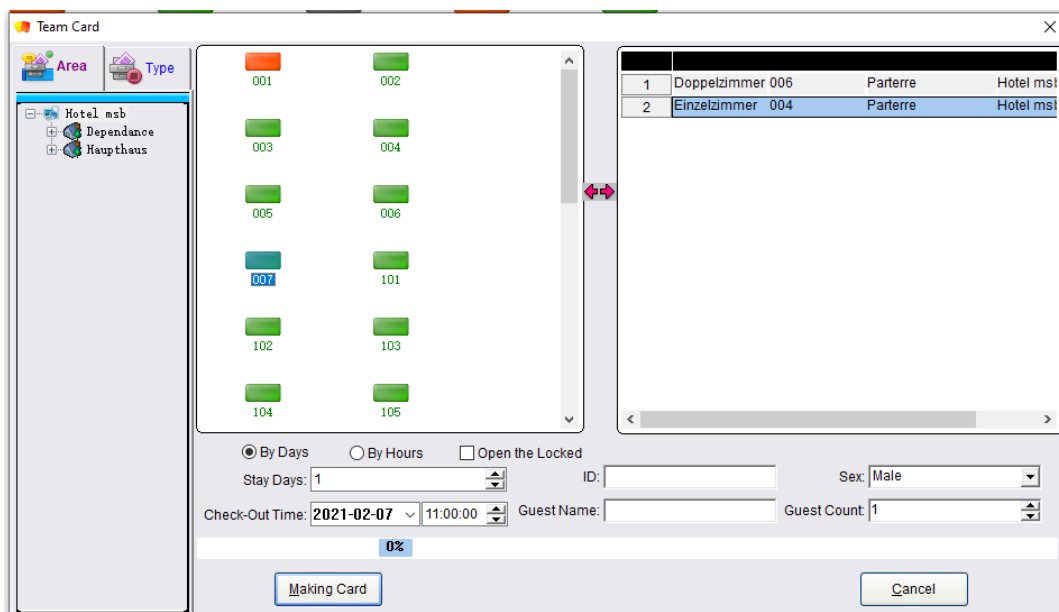
4. Erstellung Zimmerkarten / Check-In



5. Check-In



6. Team Check-In



Team Card

Area: **Hotel msb** | Type: **Dependance**

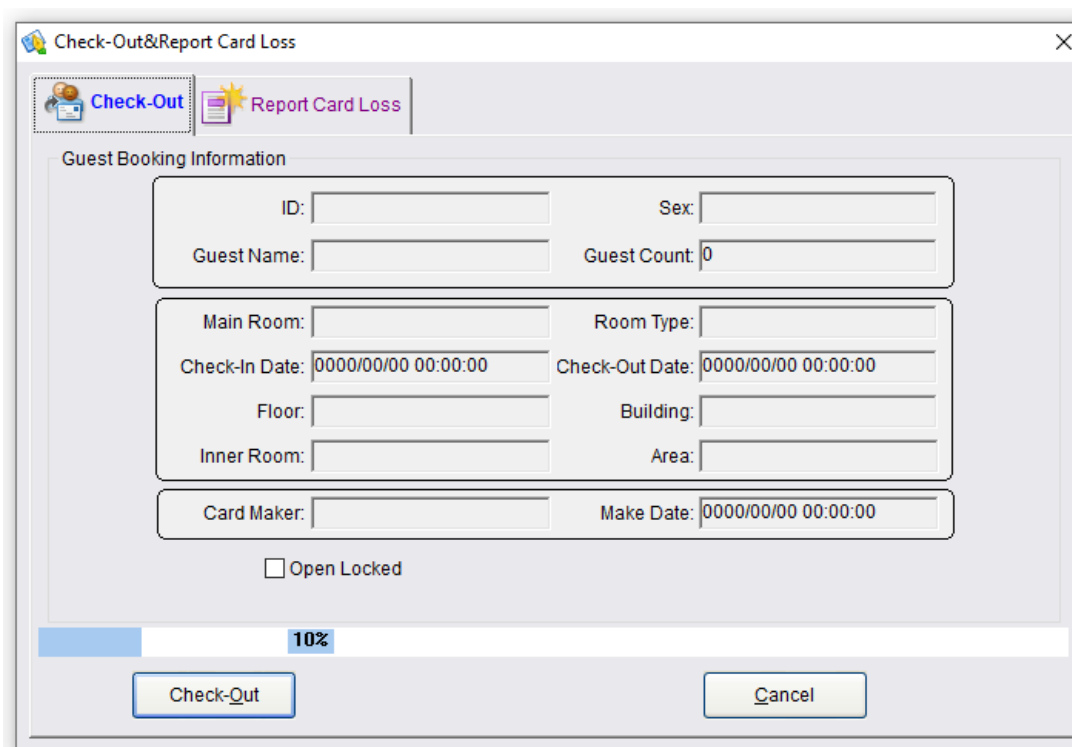
| | |
|-----|-----|
| 001 | 002 |
| 003 | 004 |
| 005 | 006 |
| 007 | 101 |
| 102 | 103 |
| 104 | 105 |

| | | | |
|---|------------------|----------|-----------|
| 1 | Doppelzimmer 006 | Parterre | Hotel msb |
| 2 | Einzelzimmer 004 | Parterre | Hotel msb |

By Days By Hours Open the Locked
 Stay Days: 1 ID: Sex: Male
 Check-Out Time: 2021-02-07 11:00:00 Guest Name: Guest Count: 1
 0%

Buttons: Making Card, Cancel

7. Check-Out / Karte verloren



Check-Out&Report Card Loss

Check-Out | Report Card Loss

Guest Booking Information

ID: Sex: Guest Name: Guest Count: 0

Main Room: Room Type: Check-In Date: 0000/00/00 00:00:00 Check-Out Date: 0000/00/00 00:00:00

Floor: Building: Inner Room: Area:

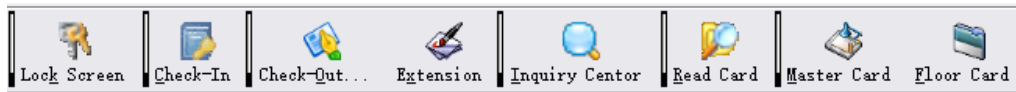
Card Maker: Make Date: 0000/00/00 00:00:00

Open Locked

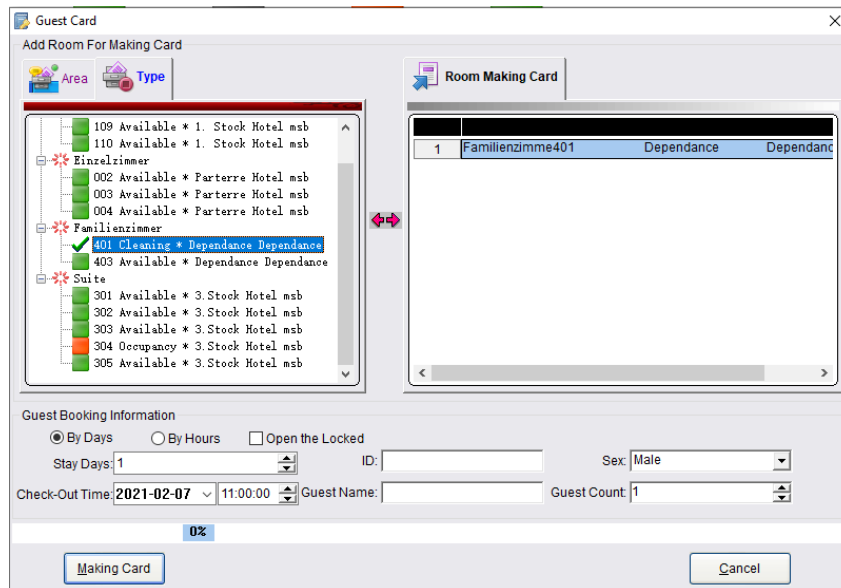
10%

Buttons: Check-Out, Cancel

Weitere Funktionen im Icon Menu



1. Check-In (Gruppen-Check-In)



The screenshot shows the 'Guest Card' window with the 'Add Room For Making Card' tab selected. On the left, a tree view lists room types and their availability:

- 109 Available * 1. Stock Hotel msb
- 110 Available * 1. Stock Hotel msb
- Einzelzimmer
 - 002 Available * Parterre Hotel msb
 - 003 Available * Parterre Hotel msb
 - 004 Available * Parterre Hotel msb
- Familienzimmer
 - 401 Cleaning * Dependence Dependence (highlighted)
 - 403 Available * Dependence Dependence
- Suite
 - 301 Available * 3. Stock Hotel msb
 - 302 Available * 3. Stock Hotel msb
 - 303 Available * 3. Stock Hotel msb
 - 304 Occupancy * 3. Stock Hotel msb
 - 305 Available * 3. Stock Hotel msb

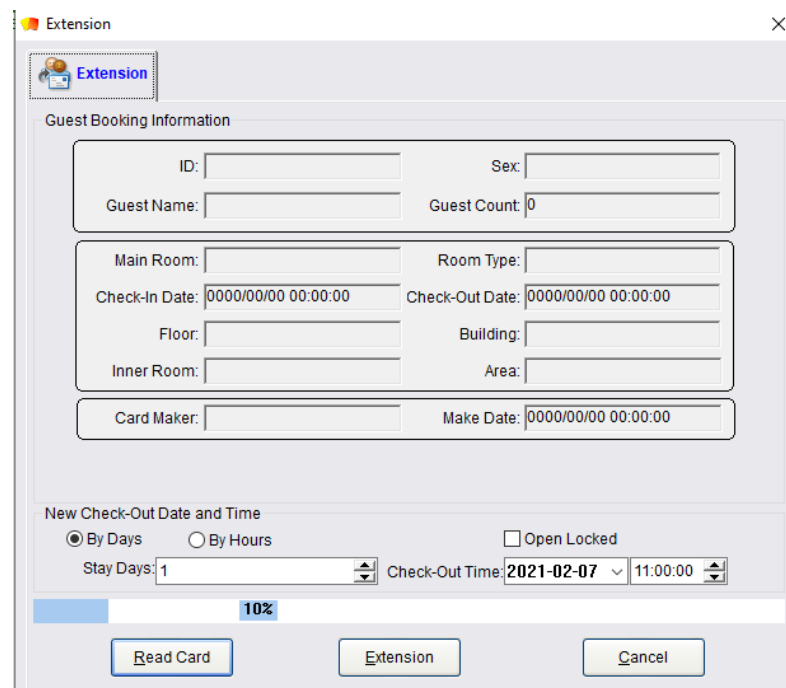
 On the right, the 'Room Making Card' table shows one entry:

| | | | |
|---|------------------|------------|-----------|
| 1 | Familienzimme401 | Dependance | Dependant |
|---|------------------|------------|-----------|

 Below the room selection, the 'Guest Booking Information' section includes:

- Radio buttons for 'By Days' (selected), 'By Hours', and 'Open the Locked'.
- Stay Days: 1
- ID: [] Sex: Male
- Check-Out Time: 2021-02-07 11:00:00
- Guest Name: [] Guest Count: 1
- Progress bar: 0%
- Buttons: Making Card, Cancel

2. Extension (Verlängerung des Aufenthaltes)



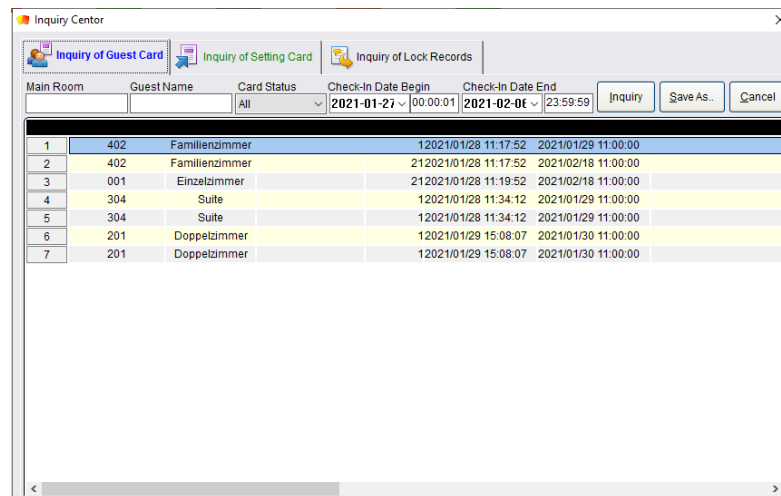
The screenshot shows the 'Extension' window. The 'Guest Booking Information' section contains:

- ID: [] Sex: []
- Guest Name: [] Guest Count: 0
- Main Room: [] Room Type: []
- Check-In Date: 0000/00/00 00:00:00 Check-Out Date: 0000/00/00 00:00:00
- Floor: [] Building: []
- Inner Room: [] Area: []
- Card Maker: [] Make Date: 0000/00/00 00:00:00

 The 'New Check-Out Date and Time' section includes:

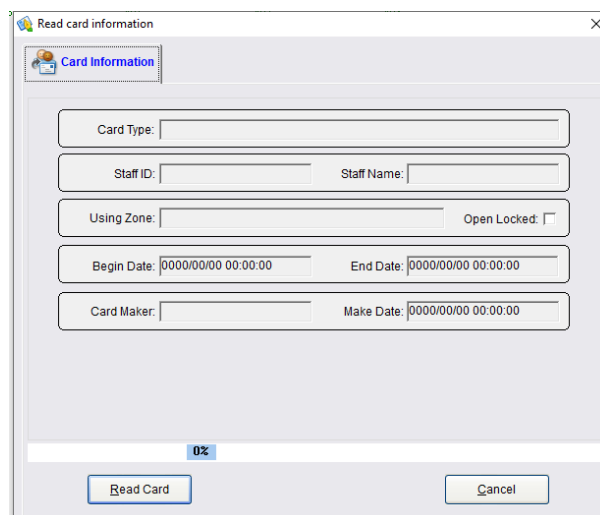
- Radio buttons for 'By Days' (selected), 'By Hours', and 'Open Locked'.
- Stay Days: 1
- Check-Out Time: 2021-02-07 11:00:00
- Progress bar: 10%
- Buttons: Read Card, Extension, Cancel

3. Inquiry Center (Auslesen und speichern von Kartendaten)



| Main Room | Guest Name | Card Status | Check-In Date Begin | Check-In Date End | Inquiry | Save As.. | Cancel |
|-----------|------------|----------------|-----------------------|---------------------|---------|-----------|--------|
| 1 | 402 | Familienzimmer | 12021/01/28 11:17:52 | 2021/01/29 11:00:00 | | | |
| 2 | 402 | Familienzimmer | 212021/01/28 11:17:52 | 2021/02/18 11:00:00 | | | |
| 3 | 001 | Einzelzimmer | 212021/01/28 11:19:52 | 2021/02/18 11:00:00 | | | |
| 4 | 304 | Suite | 12021/01/28 11:34:12 | 2021/01/29 11:00:00 | | | |
| 5 | 304 | Suite | 12021/01/28 11:34:12 | 2021/01/29 11:00:00 | | | |
| 6 | 201 | Doppelzimmer | 12021/01/29 15:08:07 | 2021/01/30 11:00:00 | | | |
| 7 | 201 | Doppelzimmer | 12021/01/29 15:08:07 | 2021/01/30 11:00:00 | | | |

4. Read Card (Einlesen von bestimmten Karten)



Read card information

Card Information

Card Type:

Staff ID: Staff Name:

Using Zone: Open Locked:

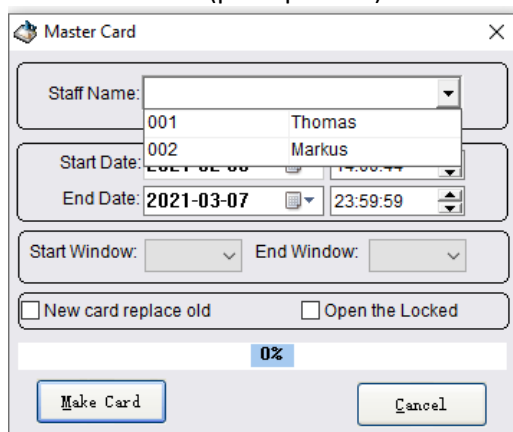
Begin Date: End Date:

Card Maker: Make Date:

0%

Read Card Cancel

5. Master Card (passepartout)



Master Card

Staff Name: 001 Thomas

Start Date: 002 Markus

End Date: 2021-03-07 23:59:59

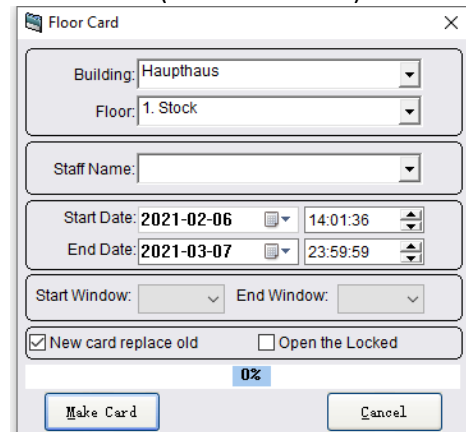
Start Window: End Window:

New card replace old Open the Locked

0%

Make Card Cancel

6. Floor Card (Stockwerkkarte)



Floor Card

Building: Haupthaus

Floor: 1. Stock

Staff Name:

Start Date: 2021-02-06 14:01:36

End Date: 2021-03-07 23:59:59

Start Window: End Window:

New card replace old Open the Locked

0%

Make Card Cancel